



STANLY COUNTY CONSOLIDATED HUMAN SERVICES BOARD

*February 01, 2018
Meeting Minutes*

The Stanly County Consolidated Human Services Board met on Thursday, February 1st, 2018 at 7:00 p.m. in the Stanly County Commissioners Meeting Room. Board members present were: Jann Lowder, chair, Gene McIntyre, vice chairman, Nancy Smoak, Boyd Huneycutt, Calvin Lloyd, Dr. Joan Eudy, Beth Thomas, Shirley Lowder, Dr. Amy Jordan, Dr. Tom Norwood, Dr. Dianne Daniels, Ric Cain and Larry Gibson. Members absent: Georgette Edgerton and Dr. James Marshall. Staff Present: Debbie Bennett, Debbie Bailey, Teri Bowers, David Ezzell, Interim Health Director, Dolly Clayton, Director of Social Services/Assistant Health and Human Services Director, Jeanette Eatman and Interim Health and Human Services Director Andy Lucas.

Welcome and Call to Order:

Chair Jann Lowder welcomed everyone and called the meeting to order.

Approval of the January 4th, 2018 Consolidated Human Services Board Minutes:

Chair Lowder presented the January 4th Consolidated Human Services Board Meeting minutes for consideration of approval. Vice Chair Gene McIntyre noted a misspelling on page 2 under Health Director's Report and Social Services Director's Report, and noted the word "personnel" misspelled as "personal".

Motion: After review of the January 4th, 2018 meeting minutes, Vice Chair Gene McIntyre moved they be approved with correction of the misspelling of "personnel", with a second by Shirley Lowder. Motion carried unanimously.

Public Comments:

There were no general public members in attendance requesting to speak to the board.

Human Services Director's Report:

A. Personnel Update - Interim Health and Human Services Director Andy Lucas introduced Mr. David Jenkins who will begin his duties as Health and Human Services Director on Monday, February 5th. Mr. Jenkins previously served as Health Director/Assistant Health and Human Services Director at Carteret County and Health Director at Scotland County. Mr. Lucas then introduced Dolly Clayton, who began work on January 16th as Director of Social Services/Assistant Health and Human Services Director. Mrs. Clayton previously served as Public Health Director for Caswell County and lead social worker for the Cumberland County Health Department and the Chatham County Health Department.

Mr. Lucas also commented on the North Carolina Association of County Commissioners (NCACC) meeting that was held in January, that he along with Chair Lowder, and Department of Social Services (DSS) employees Dolly Clayton (Director), Donza Mclean (Social Work Program Manager), and Jackie DeSantis (DSS Attorney) attended. The meeting convened around Child Welfare and possible new legislation regarding regionalization, and was very informative.

Health Director's Report:

- A. Personnel Update** - Interim Health Director David Ezzell stated the Health Department is still recruiting for one position of Environmental Health Specialist and a Management Support Supervisor will be retiring as of February 28th.
- B. FY2017-18 Expenditures and Revenues Report** - At 50% into fiscal year 17-18, Revenues are at 38% with expenditures at 46% through December, 2017.
- C. Program Performance Report** - Mr. Ezzell stated the monthly performance report looks good with increases in clinic areas and overall numbers being consistent.

Social Services Director's Report:

- A. Personnel Update** - Social Services Director Dolly Clayton stated they have 4 vacancies and have one new hire.
- B. FY2017-18 Expenditures and Revenues Report** - Mrs. Clayton stated their revenues are at 34% and expenditures at 46% through December, 2017.
- C. Program Performance Report** - Program Performance reports through December 2017 were presented for review and discussion. Mrs. Clayton reviewed programs and numbers of clients served. She also gave a brief summary of activities she's been doing since coming to work as director three weeks ago. Time was given for questions and discussion by the board.

New Business:

- A. Home Health Performance Tracking and Activity Report, 3rd & 4th Qtr., 2017** - Debbie Bailey, RN, Home Health Supervisor provided a hand out which gave statistics on Home Health Performance for the last two quarters of 2017. Mrs. Bailey stated one of the areas they are concentrating on during chart audits is ensuring the orders upon admission are correct. Board members were given time to review and discuss information. Mrs. Bailey was thanked for her time and information.
- B. Board review and approval of Health and Human Services Director's Job Description** - A copy of the job description for the Health and Human Services Director was provided to the board members. After review and discussion, Mr. Lucas explained he would like to seek approval of the job description from the board for accreditation purposes.

Motion: A motion was made by Dr. Tom Norwood, with a second by Shirley Lowder to approve the job description of the new Health and Human Services Director. Motion carried unanimously.

Other Business:

- A. Proclamation for Social Work Month, March 2018** - Dolly Clayton, Social Services Director, presented a proclamation seeking the boards approval to declare March, 2018 "Social Work Month". Mrs. Clayton stated this year's theme is "*Social Workers: Leaders, Advocates, Champions*", and discussed the beneficial roles of all social workers employed by the county.

Motion: A motion was made by Gene McIntyre with a second from Larry Gibson to approve the Proclamation to declare March, 2018 as "Social Work Month". Motion carried unanimously.

Adjournment:

There being no further business Chair Jann Lowder called for a motion to adjourn.

Motion: A motion was made by Dr. Amy Jordan with a second by Gene McIntyre that the Consolidated Human Services Board meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,

**Andy Lucas, Secretary
Stanly County Consolidated Human Services Board**