



Stanly County Human Services Agency
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STANLY COUNTY CONSOLIDATED HUMAN SERVICES BOARD

**April 5, 2018
Meeting Minutes**

Welcome and Call to Order:

The Stanly County Consolidated Human Services Board met on Thursday, April 5th, 2018 at 6:00 p.m. in the Stanly County Commissioners Meeting Room. Chair Lowder called the meeting to order with Vice-Chair McIntyre giving the invocation and leading the pledge of allegiance. Board members present were: Jann Lowder, Chair, Gene McIntyre, Vice Chair, Nancy Smoak, Boyd Huneycutt, Paige Emerson, Calvin Lloyd, Dr. Joan Eudy, Ric Cain, Shirley Lowder, Dr. James Marshall, Dr. Dianne Daniels, Dr. Amy Jordan, Caroline Sawyer and Larry Gibson. Members absent: Beth Thomas, Dr. Tom Norwood and Georgette Edgerton. Staff Present: G. David Jenkins, Health and Human Services Director, David Ezzell, Debbie Bennett, Charles Hartsell, Teri Bowers, Dolly Clayton, Director of Social Services/Assistant Health and Human Services Director, Jeanette Eatman and Jackie DeSantis.

Adoption of Agenda:

With no adjustments to the agenda, Dr. Amy Jordan moved to approve it as presented with a second by Shirley Lowder. Motion carried unanimously.

Approval of the March 1st, 2018 Consolidated Human Services Board Minutes:

Chair Lowder presented the March 1st Consolidated Human Services Board Meeting minutes for consideration of approval. Dr. Amy Jordan pointed out a correction which needed to be made on the last page of the minutes, second paragraph, to change the word “unanimous” to “majority” in reference to a vote that took place at the March 1st board meeting.

Motion: A motion was made by Dr. Amy Jordan to approve the meeting minutes with a correction of the word “unanimous”, and change to “majority”, last page, and second paragraph. With a second by Boyd Huneycutt, motion carried unanimously.

Also, after approval of the minutes, it was noted a board member’s attendance at the March 1st meeting, Caroline Sawyer, was not included.

Motion: After review of the March 1st 2018 meeting minutes, a motion was made by Shirley Lowder, with a second by Ric Cain to amend the meeting minutes previously approved to add Caroline Sawyer’s name to show she was present at the March 1st meeting. Motion carried unanimously.

Adoption of Consent Agenda:

A. Approval of “Developing Standing Orders, Policies and Procedures”

Motion: Shirley Lowder moved to approve the consent agenda as presented with a second from Larry Gibson. Motion carried unanimously.

Public Comments:

There were no general public members in attendance requesting to speak to the board.

Introduction of New Staff:

No new staff to present.

Animal Control Program Overview:

With the use of a PowerPoint presentation, Charles Hartsell, Animal Control Supervisor, gave a program overview for the Animal Control Department. The presentation provided useful information such as statistics, number of employees and shelter inspection results. The board members were allowed time for questions and discussion. Mr. Hartsell was thanked for his time and presentation.

D.S.S. Updates:

- A. FY2017-18 Expenditure and Revenue Report** - D.S.S. Director Dolly Clayton stated their revenue is at 47% and expenditures are at 55% through February 2018.
- B. Program Performance Report** - Program reports were presented through February 2018 for review and discussion. Mrs. Clayton reviewed each program and the number of clients served and recognized Medicaid staff for reaching required goals of processing 85% in a timely manner. Also, staff recently went through Foster Care monitoring and was found in compliance. She also shared that an on-site consultation was done in Economic Services where the agency was found to be performing at the required 95%, with Food and Nutrition Services having a 0% active error rate. Mrs. Clayton commended staff for their hard work and high performance. There were multiple questions from board members regarding child protective services, which were answered by Mrs. Clayton. Also, Mrs. Clayton shared the Proclamation to declare April "Child Abuse Prevention Month" which the Human Services Board approved in March, was also approved by the County Commissioner's and several activities are planned throughout the month of April to recognize that. Mrs. Clayton also gave an overview of activities she has been involved in.

Health Department Updates:

- A. FY2017-18 Expenditures and Revenues Report** - Mr. Jenkins stated at 66% into the fiscal year, revenues are at 49% with expenditures at 60% through February, 2018. Mr. Jenkins explained we are lagging in revenue due to awaiting the Medicaid Cost Settlement payment. He also explained last year, the dental clinic was credentialed with private insurance and are looking to collect roughly \$60,000.00 by the end of this fiscal year.
- B. Program Performance Report** - Program reports were presented through February 2018. Mr. Jenkins reviewed each program and the number of clients served.
Mr. Jenkins had on hand the plaque which was received by the Stanly County Health Department for passing the NC Local Health Department Accreditation 2017 – 2021. He then acknowledged all the hard work that went in to the accreditation preparation and commended the staff for their achievement.

Consolidated Human Services Update:

Mr. Jenkins stated the FY2018-19 budget is due to the county manager by April 13th, and will be presented to the Consolidated Human Services Board at the May 3rd meeting. He also shared with the board that Department Leadership meetings and Quarterly Human Services Staff meetings have been arranged and scheduled. Also, he is trying to set a meeting date for a work day on Strategic Planning. Mr. Jenkins also asked the board members which department they would like to have as a focal point at the next board meeting. After discussion, the board suggested "child abuse" by the Child Protective Services division within D.S.S.

Old Business:

There was no old business to discuss.

New Business:

A. **Proclamation for Public Health Week – April 2nd – 8th** – Mr. Jenkins shared the proclamation that he presented for approval at the Commissioners Meeting on Monday, April 2nd. Mr. Jenkins explained there will be several activities planned to recognize public health that week.

Motion: A motion was made by Boyd Huneycutt with a second by Shirley Lowder to approve and accept the Proclamation for Public Health Week, April 2nd -8th. Motion carried unanimously.

Adjournment:

There being no further business Chair Jann Lowder called for a motion to adjourn.

Motion: A motion was made by Dr. Amy Jordan with a second by Larry Gibson that the Consolidated Human Services Board meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,

G. David Jenkins, Secretary

Stanly County Consolidated Human Services Board