



Stanly County Human Services Agency
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STANLY COUNTY CONSOLIDATED HUMAN SERVICES BOARD

November 1, 2018
Meeting Minutes

Welcome and Call to Order:

The Stanly County Consolidated Human Services Board met on Thursday, November 1, 2018 at 6:00 p.m. in the Stanly County Commissioners meeting room. Chair Lowder called the meeting to order and welcomed everyone in attendance. Nancy Smoak delivered the invocation and led the pledge of allegiance. Board members present were: Jann Lowder, Chair, Gene McIntyre, Vice Chair, Nancy Smoak, Boyd Huneycutt, Calvin Lloyd, Dr. Joan Eudy, Ric Cain, Beth Thomas, Dr. Tom Norwood, Shirley Lowder, Dr. Amy Jordan, and Larry Gibson. Members absent: Dr. Dianne Daniels, Paige Emerson, Dr. James Marshall, Georgette Edgerton and Caroline Sawyer. Staff Present: G. David Jenkins, Health and Human Services Director, Dolly Clayton, Director of Social Services, Debbie Bennett, Jackie DeSantis, Jennifer Layton, Charles Hartsell, Heather Kirkman, Patricia Hancock, Wendy Lee, David Ezzell, Robin Huneycutt, Stacy Ragsdale, Lindsey Herring, Sherrie Rush, Terry McDaniel Lisa Drake, Debbie Bailey, Karen Wojcik and Teri Bowers.

Adoption of Agenda:

With no adjustments to the agenda, Dr. Tom Norwood moved to approve it as presented with a second by Nancy Smoak. Motion carried unanimously.

Approval of the October 4th, 2018 Consolidated Human Services Board Minutes:

Chair Lowder presented the October 4th, 2018 Consolidated Human Services Board Meeting minutes for consideration of approval.

Motion: After review of the October 4th, 2018 meeting minutes, Dr. Tom Norwood moved they be approved as written with a second by Shirley Lowder. Motion carried unanimously.

Adoption of Consent Agenda:

None

Public Comments:

There were no general public members in attendance requesting to speak to the board.

Introduction of New Staff

Mr. G. David Jenkins introduced Wendy Lee, who began work on October 10th as a Processing Assistant IV with Management Support. He also introduced Heather Kirkman, Animal Control Officer II who began work on October 17th. Mrs. Dolly Clayton introduced four new D.S.S. staff members. Lindsey Herring began work as a Social Worker in Adult Protective Services on October 4th, Sherrie Rush started on October 22nd as a caseworker in Family and Children's Medicaid, Terry McDaniel started on October 29th as a caseworker in Food and Nutrition Services, Lisa Drake began work on October 29th as a caseworker in Adult Medicaid. Finally, Mrs. Clayton introduced Robin Huneycutt and congratulated her on her promotion to Family and Children's Medicaid Supervisor.

Home Health Quarterly Report:

Debbie Bailey, RN and Home Health supervisor presented the 20178-19, 1st Quarter Performance Tracking Tool and activity report for Home Health. Mrs. Bailey shared information on chart audits and stated they had an accuracy rating of 93.9% with the benchmark being 95%. She discussed the correction plan of continuing quarterly chart audits and areas of focus. Mrs. Bailey included in the board member's packet a copy of a recent patient survey results sheet showing they had received a five star rating. Congratulations were extended to Mrs. Bailey and the entire Home Health staff for their quality performance.

Approval to accept funds for Emergency Overdose: Local Mitigation to the Opioid Crisis for Local Health Departments Grant - \$99,808.97:

Jennifer Layton shared a PowerPoint presentation on the Emergency Overdose Response grant that we were awarded in the amount of \$99,808.97. Ms. Layton explained the purpose of the grant, the programs offered in conjunction with EMS and the projected timeline. Also included was a breakdown of the budget, explaining how the funds will be used. After discussion and questions from the board, Jennifer was thanked for her presentation and Chair Jann Lowder called for a motion of approval.

Motion: A motion was made by Larry Gibson with a second by Shirley Lowder to approve and accept funds for the Emergency Overdose: Local Mitigation to the Opioid Crisis for Local Health Departments. Motion carried unanimously.

Departmental Focal: Adult Protective Services and Guardianship:

Mrs. Dolly Clayton shared a PowerPoint presentation and provided a handout with contact information on Adult Protective Services and Guardianship. She explained that Adult Protective Services (APS) are provided to ensure the well-being of adults with disabilities who are in danger of being abused, neglected, or exploited.

Mrs. Clayton explained the legislation which requires these services and the duty of the director to ensure prompt and thorough investigation. She also explained guardianship services, how to report suspected cases and timeframe guidelines. Mrs. Clayton thanked Donza Mclean, Program Manager, for her assistance in completing this presentation. After discussion and questions, Mrs. Clayton was thanked for this presentation.

D.S.S. Updates (September):

- A. FY2018-19 Expenditures and Revenues Report** - Mrs. Dolly Clayton states that the revenue is at 16% and expenditures at 21% through September, 2018.
- B. Program Performance Reports** - Mrs. Clayton reviewed program highlights and discussed filling vacancies as well as posting new ones, which some have been due to internal promotions. As mentioned in a prior meeting, Mrs. Clayton shared that the NC Department of Health and Human Services (NCDHHS) for Child Welfare planned to enter Child Protective Services (CPS) intake, assessment and in home into the NCFast system in November and her concern with that transition due to the complexity of some child welfare cases. She shared that the transition has been delayed for now due to the impact of the recent hurricanes on multiple counties included in the transition with no new date set for implementation. Mrs. Clayton also provided board members with a handout from the UNC School of Government blog post, with the purpose of keeping them informed of discussion regarding regionalization of Social Services statewide due to HB 630, explaining this handout is a good overview of the different proposals. Finally, Mrs. Clayton provided board members with a copy of the D.S.S. Annual Report which is an overview of various services they've provided as well as the number.

Health Department Updates (September):

- A. FY2018-19 Expenditures and Revenues Report** - Mr. David Jenkins stated that revenues are at 22 % and expenditures are at 21% through September, 2018.
- B. Program Performance Report** - Mr. Jenkins reviewed the monthly Activities Report included in the board member's packet and commented numbers were slightly impacted due to Hurricane Florence which affected the county.

Consolidated Human Services Update:

- A. December 6th HHS Meeting** – Mr. Jenkins asked the board if they wanted to meet in December as in the past the board has elected to skip the monthly meeting in December. After discussion, board members agreed they would like to meet as scheduled, December 6th.
- B. Board member training** – Mr. Jenkins mentioned board member training possibly in the spring once the new board members have been acclimated to their role. Chair Lowder suggested giving new members a tour of the facilities before that training.
- C. Christmas Luncheon – December 19th, 11:30 – 1:30** – Mr. Jenkins reminded board members of the Health and Human Services Christmas Luncheon for employees and stated all board members are welcome.

Adjournment:

There being no further business Chair Jann Lowder called for a motion to adjourn.

Motion: A motion was made by Dr. Tom Norwood with a second by Dr. Amy Jordan that the Consolidated Human Services Board meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,

G. David Jenkins, Secretary

Stanly County Consolidated Human Services Board